

## 學雜費退費標準

依龍華科技大學學生休、退學退費標準，相關退費比例如下表：

According to the standard of withdrawal and refund for students of Lunghwa University of Science and Technology, the relevant refund rates are as follows:

收費制度/休、退學時間 Tuition/ Withdrawal	學雜費制 Tuition and Fees	學分學雜費制 Credit Fees
1. 註冊日前休、退學者 Withdrawal before the registration date	免繳費 No Payment	免繳費 No Payment
2. 註冊日後上課前休、退學者 Withdrawal after the registration date and before the class start date	學費退還 2/3，雜費及其餘各費 全部退還 2/3 of the tuition and all other fees will be refunded.	學分學雜費退還 2/3，學分 費及其餘各費全部退還 2/3 of the credit fees and all other fees will be refunded.
3. 上課後未逾學期 1/3(1-6 週) 而 休、退學者 Not more than one-third of the semester (1 <sup>st</sup> to 6 <sup>th</sup> weeks) after attending classes	學雜費及其餘各費退還 2/3 Refund 2/3 of tuition and all other fees	學分學雜費及其餘各費退還 2/3 Refund 2/3 of credit fees and all other fees
4. 上課後逾學期 1/3，未逾學期 2/3(7-12 週) 而休、退學者 More than 1/3 of a semester and less than 2/3 of a semester (7 <sup>th</sup> to 12 <sup>th</sup> weeks) after attending class	學雜費及其餘各費退還 1/3 Refund 1/3 of tuition and all other fees	學分學雜費及其餘各費退還 1/3 Refund 1/3 of credit fees and all other fees
5. 上課後逾學期 2/3(13 週以後) 而休、退學者 More than 2/3 of a semester (after 13 <sup>th</sup> week)	所繳各費均不退還 All fees are non-refundable	所繳各費均不退還 All fees are non-refundable

註一、本標準所稱「休、退學時間」，係依本校行事曆中註冊日為計算期日。

Note 1: The "time of suspension and withdrawal" mentioned in this standard is based on the date of registration in the University's calendar as the calculation date.

註二、本標準所稱「其餘各費用」，係指除學雜費、學分費、學分學雜費以外之各項費用及代收代辦費；其代收代辦費得按實際情況處理，如已購製衣物、教科書等等，則發放實物。

Note 2: The term "other fees" in this standard refers to all fees other than tuition and miscellaneous, credit, and credit miscellaneous fees. The University may collect fees charged in advance on behalf of the students in accordance with the actual situation, such as the purchase of clothing, textbooks, etc. If the student has purchased clothing, textbooks, etc., the student will be paid in kind.

註三、休、退學退費時間計算，應依學生(或家長)向受理單位正式提出「休、退學申請」為計算基準日。

Note 3: The calculation of the time of withdrawal and refund shall be based on the date of the student's (or parent's) formal "application for suspension or withdrawal" to the office.

註四、學生休、退學申請之程序、時程及核准事宜應依本校規定辦理，休、退學學生未於規定期限內完成離校手續，若原因歸責學生自身因素延宕相關程序，則以實際離校日為計算基準日。

Note 4: The procedures, timeline and approval of the student's application for suspension and withdrawal shall be handled in accordance with the University's regulations. If a student fails to complete the procedures within the prescribed period, the actual date of departure from school will be used as the base date for calculation if the reasons are attributable to the student's own delay in the relevant procedures.

註五、遞補之一年級新生及轉學生擬退學者(不保留學籍)，於校方招生遞補截止日前提出退學申請，校方僅得收取行政手續費後辦理全額退費；若逾招生遞補截止日提出休、退學者應依標準表第 1 點之規定辦理。

Note 5: If a new student or a transfer student wishing to withdraw (without retaining his/her student status) submits an application for withdrawal before the deadline for enrollment replacement, the university may only charge an administrative fee and process a full refund; if the student submits a withdrawal or withdrawal after the deadline for enrollment replacement, he/she should follow the provisions of point 1 of the standard form.

註六、延修生於延長修業期間欲辦理休、退學者，適用學分學雜費制度辦理退費。

Note 6: Extended students who wish to withdraw during the extended period of study are eligible for refund under the credit and miscellaneous fee system.